

This course information is accessible at the Mei-Writing website.

Nagoya University
Institute of
Liberal Arts & Sciences
Department of Academic
Writing Education
(Mei-Writing)

Mei-Writing's Definition of Academic Writing

The most fundamental objective of an academic paper is to persuade its readers to accept the paper's thesis statement by demonstrating the logical steps that lead to the thesis statement.

- Paul W. L. Lai

Fall 2012

I. Teaching Period, Break and Class hours

1. Teaching Period

Fall Semester : October 1, 2012 (Mon.) ~ January 25, 2013 (Fri.)

2. Break

Winter : December 28, 2012 (Fri.) ~ January 7, 2013 (Mon.)

3. Break (tentative)

Preparation for the national university entrance exam : January 18, 2013 (Fri.)

4. Class period

First : 8:45~10:15

Second : 10:30~12:00

Third : 13:00~14:30

Fourth : 14:45~16:15

Fifth : 16:30~18:00

II. Cancellation

Class cancellation or classroom changes will be announced by e-mail and on the Mei-Writing website.

III. Registration

Please complete the following steps to apply for the courses.

Limited space is available; application does not guarantee acceptance.

- A. Send an e-mail to Mei-Writing by 17:00, September 28, 2012 (Friday), providing the following information:
- 1) the course name and code
 - 2) your name
 - 3) your department, major
 - 4) your academic year (M1, M2, D1...)
 - 5) your ID number
 - 6) your contact information
 - 7) an explanation of the reason why you want to take this course, for details, please refer to the requirement or notes given in the course you are applying for.

E-mail address: Mei-Writing : meiwriting@ilas.nagoya-u.ac.jp

Subject: **course title**

- B. If you wish to take any of the Mei-Writing courses, please come to the first lesson of the course that you wish to take.

Students will be informed whether or not they are accepted to take the course in the first lesson.

Students who are accepted to take the course will be given a permission slip, and they are required to bring it to the administration office of their school or department for the official course registration.

Since the registration deadline varies from school to school, students are advised to check to the deadline of their own school.

Those who are accepted but decide not to take the course, please contact the course instructor as soon as possible.

Schedule for Fall 2012

	Course	Code	Professor	Day (hour)	Class room	Seats	Remarks
English	Academic Writing II	A	Paul W. L.Lai	Tue. (3)	C20	20	Continue
	Academic Writing II	B	Chad Nilep	Wed. (3)	C32	20	New
	Academic Writing II	F	Kevin Teo	Thu. (4)	A12	20	New
	Presentation II			Mark Weeks	Tue. (5)	C20	20
German	Academic Writing II	C	Markus Rude	Wed. (4)	S12	20	New
French	Academic Writing II	D	Nicolas Baumert	Fri. (3)	S15	20	New
Chinese	Academic Writing II	E	Jian Lu	Thu. (4)	A33	20	Continue

Courses Description

〈Academic Writing〉

Course	Professor	Day · Hour	Seats	Syllabus
English Academic Writing II: Advanced Logical Thinking Skills In Academic Writing	Paul W.L. Lai	Tue. (3)	20	<p>授業の目標 (Course Objective) Academic Writing II (A) is a continuation of Academic Writing I (A). The goal of this course is to help graduate students develop advanced logical thinking skills that are necessary for writing a clear and convincing academic paper. After completing this course, the students should be able to write English academic abstracts and introductions that meet a high international standard. Those who succeed in publishing at least one English abstract during the course might be employed as an Academic Writing Tutorial Specialist.</p> <p>履修条件等 (Enrollment Conditions, etc.) (1) Graduate students who are able to take classes, and communicate, in English. (2) Completion of Academic Writing I (A).</p> <p>授業内容 (Course Content) (1) Highlights and reviews of AWC I (A). (2) How to write an abstract that meets a high international standard. (3) Student presentation on Abstract. (4) Introduction to counter arguments. (5) Student presentation on counter arguments. (6) How to write an introduction that meets a high international standard. (7) Student presentation on Introduction. (8) Review, reflection, and course evaluation.</p> <p>成績評価の基準と方法 (Grading Basis) (1) Attendance must be over 80% (2) One abstract in English</p> <p>教科書・参考書等 (Textbook, Reference book, etc.) Free course materials will be available for download at the course web site.</p> <p>注意事項 (Notes) (1) People who are interested in taking Academic Writing II (A) are required to send an email to meiwriting@ilas.nagoya-u.ac.jp by September 28, 2012. (2) Academic Writing II (A) is a continuation of Academic Writing I (A). People who are interested in taking Academic Writing II (A) must have completed Academic Writing I (A). (3) The first lesson of Academic Writing II (A) will commence on October 2, 2012. (4) A limited number of seats are available for “observers”, who are allowed to listen to the lessons and student presentations, but are not allowed to participate in any other course activity.</p>

Course	Professor	Day · Hour	Seats	Syllabus
English Academic Writing II: Structures of academic writing	Chad Nilep	Wed. (3)	20	<p>授業の目標 (Course Objectives) This course expands students' knowledge and ability in academic writing and concentrates on written form. Students will produce a publishable book review.</p> <p>履修条件等 (Enrollment Conditions, etc.) The course is open to graduate students in any field. You must be able to communicate effectively in English.</p> <p>授業内容 (Course Content) The course will describe form in academic writing including the relationship between paragraphs and longer papers, and how each small part builds support for the thesis. Students will practice writing and revising to improve prose as well as arguments. They will also give an oral presentation on a recent publication in their field and write a review article. The course explains the use of citation styles in different fields and how to cite sources. We discuss the use of introductions, conclusions, and various body sections within an article.</p> <p>成績評価の基準と方法 (Grading Basis) Written review of a recently published book in the student's major field (50%), one oral presentation (25%), plus participation and attendance (25%)</p> <p>教科書・参考書等 (Textbook, Reference book, etc.) None.</p> <p>注意事項 (Notes) Enrollment is limited to 20 students. If you are interested in taking this course, you are required to send an email to meiwriting@ilas.nagoya-u.ac.jp by September 28, 2012, explaining in English why you want to take this course. Include "Academic Writing II(B)" in the subject.</p>

Course	Professor	Day · Hour	Seats	Syllabus
English Academic Writing II: Academic Writing for Research Theses and Papers II	Kevin Teo	Thu. (4)	20	<p>授業の目標 (Course Objectives) The primary goal of this course is to teach fundamental skills in writing abstracts to academic papers, and to develop them into coherent and well-structured essays in English, especially at the graduate level of theses and academic articles. By the end of the course, you should have hands-on experience in drafting academic abstracts and proposals, and then writing fuller-length pieces of research.</p> <p>履修条件等 (Enrollment Conditions, etc.) (1) Graduate students who are able to take classes, and communicate, in English. (2) Preference will be given to those who are planning to submit abstracts to international conferences or journals, or to gain firsthand experience in writing graduate level essays in the arts and sciences.</p> <p>授業内容 (Course Content) (1) Academic writing for the appropriate audience. (2) The structure of abstracts. (3) How to read and summarize arguments for your own writing, and incorporating them into yours (4) Student presentation on abstract. (5) The style of academic writing for sciences and humanities/social sciences. (6) Essay writing practice and workshop. (7) Arguments and fallacies. (8) Review, reflection, and course evaluation.</p> <p>成績評価の基準と方法 (Grading Basis) (1) Attendance must be over 80% (2) One abstract in English to be discussed during the course. (3) A final paper of about 4 to 5 pages (double-spaced, Times New Roman font size 12) to be submitted as a development of the abstract, based on an academic topic of your own interest. It could also be work in progress.</p> <p>教科書・参考書等 (Textbook, Reference book, etc.) Course materials will be circulated later in the term.</p> <p>注意事項 (Notes) (1) If you are interested in taking this course, you are required to send an email to meiwriting@ilas.nagoya-u.ac.jp in English by September 28, 2012, explaining why you want to take this course. (2) Selection based on the reason for attending the course if number of applicants exceeds 20. (3) The first lesson of the course will commence on October 4, 2012.</p>

Course	Professor	Day · Hour	Seats	Syllabus
English Presentation II: Drafting and Delivery Skills	Mark Weeks	Tue. (5)	20	<p>授業の目標 (Course Objectives) This course has the following practical goals:</p> <ol style="list-style-type: none"> 1. to raise your logical drafting and practical delivery skills to a level where your presentations can be highly effective, anxiety-free, even enjoyable. 2. to produce logically persuasive presentation abstracts, scripts and slides related to your research area that you can use as models for future “real world” presentations. 3. to develop your competence and confidence in international academic exchange. <p>履修条件・関連する科目等(Enrollment Conditions, etc.)</p> <ol style="list-style-type: none"> 1. Participation in “Presentation I” is NOT required in order to enter this course. 2. Graduate students or researchers who are able to take classes in English are eligible. 3. In the case of over-enrolment, students will be accepted on a “first come, first served” basis. <p>授業内容 (Course Content) Classes are conducted in an informal atmosphere, with students discussing issues in small groups, changing partners each week. Some drafting of abstracts and scripts is done during class time for close consultation and feedback.</p> <p>In pursuing the aims mentioned above, classes are devoted to the following.</p> <ul style="list-style-type: none"> Introduction: The different functions and pleasures of presentations The logic and clarity of presentation structure Communicating persuasively the significance of your research Analyzing presentation abstracts/proposals Preparing a model abstract related to your research area Preparing a presentation related to your research area Presentation delivery practice Advanced visual design principles Advanced strategies for Q and A sessions Final presentation preparation Final presentations <p>* 5-10 minutes is spent in each class practicing the common “small talk” of conferences.</p> <p>Students will be asked to deliver two presentations using slide software or other presentation aids in order to develop skills in presenting and handling question time. Detailed feedback will be given for further improvement.</p> <p>成績評価の基準と方法 (Grading Basis) Participation 70%</p>

			<p>Two presentations 30%</p> <p>教科書 (Textbook) All materials are prepared and provided by the instructor. Electronic copies of key materials will be sent to students throughout the course.</p> <p>参考書 (Reference book) A dictionary for using English.</p> <p>注意事項 (Notes) Nil</p> <p>受講者へのメッセージ (Message) Academic presentations are an important, useful opportunity to disseminate ideas, test theories and establish contact with other researchers. With that in mind, this course seeks to develop rigorous presentation structure, effective performance, and a greater awareness of the interactive nature of presentations.</p> <p>The instructor will also provide practical support and advice for participants preparing to give academic presentations outside the course.</p> <p>The spring semester course “Presentation I” is <u>not</u> a prerequisite for taking this course.</p>
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Course	Professor	Day · Hour	Seats	Syllabus
<p>German Academic Writing II: Critical thinking, clear writing, revising</p>	<p>Markus Rude</p>	<p>Wed. (4)</p>	<p>20</p>	<p>授業の目標 (Ziel des Kurses) (英) In this course, basic academic writing skills will be taught in German. The ultimate goal is to publish one academic paper in German language. (独) In diesem Kurs lernen Sie Grundlagen und Anwendung wissenschaftlichen Schreibens. Zunächst werden Sie üben, verschiedene Elemente wissenschaftlichen Schreibens auf Deutsch zu verfassen. Das Ziel des Kurses ist es, eine wissenschaftliche Arbeit zu veröffentlichen.</p> <p>履修条件等 (Voraussetzungen) (英) Graduate students who are able to take classes mainly held in German, ready to work in a team, and willing to engage in a critical discourse. (独) Der Kurs wendet sich an postgraduierte Student(inn)en, die möglichst zwei Jahre oder länger, mindestens aber ein Jahr lang Deutsch gelernt haben. Sie sollten bereit dazu sein, hauptsächlich auf Deutsch zu kommunizieren (gelegentlich auch auf Englisch oder Japanisch), im Team zu arbeiten und sich wissenschaftlich-sachlich und kritisch mit anderen in Schrift und Sprache auszutauschen.</p> <p>授業内容 (Inhalt des Kurses) (英) Content: Basic elements and structure of academic writing; abstract and thesis statement; critical reading; introduction, main body, conclusion; sources and citations. Procedure: Critical reading; collaborative writing and individual writing; reviewing and discussing the writing of others. Oral presentations, questions and answers, and general scientific discussions will occasionally also be included. (独) Inhalt: Grundlagen und Struktur wissenschaftlicher Arbeiten; Abstract und Kernaussage; Kritisches Lesen; Einleitung, Hauptteil, Zusammenfassung und Ausblick; Quellen referenzieren und Zitieren. Vorgehen: Zunächst werden Sie Beispiele wissenschaftlicher Arbeiten analysieren. Dann schreiben Sie selbst auf Deutsch, anfangs in Gruppenarbeit, danach mehr und mehr selbstständig. Schließlich werden Sie einen vollständigen Bericht oder Aufsatz verfassen. In einem letzten Schritt werden wir die Arbeiten gegenseitig begutachten. Mündliches Vortragen, Fragen und Antworten sowie allgemeine wissenschaftliche Diskussionen werden ebenfalls gelegentlich geübt.</p> <p>成績評価の基準と方法 (Benotung) (英) Minimum 80% attendance. Criteria: homework, oral reports, group writings, and individual writing (AW I).</p>

			<p>Active participation and one academic written work (AW II).</p> <p>(独) Die Anwesenheit bei mindestens 80% der Kursveranstaltungen ist Voraussetzung für eine Benotung. Kriterien:</p> <p>(1) Mehrere schriftliche Hausaufgaben, mündliche Beiträge, schriftliche Arbeiten in Gruppenarbeit (AW I).</p> <p>(2) Aktive Teilnahme und eine wissenschaftliche schriftliche Arbeit (AW II).</p> <p>(英) AW I covers the basic elements of academic Writing step by step. AW II is centered on an actual work of academic writing (hands-on approach) in a setting in which every participant is author, reader, speaker, listener, reviewer and editor. We recommend taking both, AW I and AW II, however, each of the two can also be taken individually.</p> <p>(独) AW I setzt den Schwerpunkt auf Grundlagen und behandelt die Elemente wissenschaftlichen Schreibens Schritt für Schritt. AW II dagegen entwickelt sich aus den akademischen Berichten oder Aufsätzen, die Sie schreiben werden, in einem gruppenspezifischen Prozess, bei dem jede(r) Teilnehmer(in) die Rollen Autor(in), Leser(in), Vortragende(r), Zuhörer(in), Gutachter(in) und Redakteur(in) einnimmt. Es wird empfohlen, AW I und AW II gemeinsam zu belegen; jeder der beiden Kurse kann aber auch einzeln besucht werden.</p> <p>教科書・参考書等 (Kursbuch) (英)</p> <p>The textbook is in German (1). Supplementary materials are free (2).</p> <p>(独) Das Textbuch (1) ist für AW I als Kursbuch obligatorisch, für AW II als Nachschlagewerk empfohlen. Außerdem werden wir auch Zusatzmaterialien (2) verwenden.</p> <p>(1) Helga Esselborn-Krumbiegel: Richtig wissenschaftlich schreiben: Wissenschaftssprache in Regeln und Übungen. (BookWeb 価格 1529 円、税込)</p> <p>(2) Kostenlose Zusatzmaterialien auf Deutsch in Papierform oder in elektronischer Form, leihweise auch Bücher zum wissenschaftlichen Schreiben.</p> <p>注意事項 (Bemerkung)</p> <p>(英) If you are interested, please send an email to me (email address below) by September 28, 2012, introducing yourself and your motivation to take this course, written in German, or in German and English. The 1st class will be on October 3rd, 2012.</p> <p>(独) Wenn Sie Interesse an diesem Kurs haben, beachten Sie bitte folgende Punkte:</p> <p>(1) Schreiben Sie bitte bis spätestens zum 28. September 2012 eine E-Mail an mich (meiwriting@ilas.nagoya-u.ac.jp). Subject: Interesse am Kurs "Academic Writing " Schreiben Sie bitte Ihren Namen, Ihr Studienfach, und warum Sie diesen Kurs belegen möchten.</p>
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				(2) Der erste Unterricht findet am Mittwoch, den 3. Oktober 2012 statt.
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Course	Professor	Day · Hour	Seats	Syllabus
French Academic Writing II: « résumés et comptes-rendus »	Nicolas Baumert	Fri. (3)	20	<p>授業の目標 (Objectifs du cours) Le but de ce cours est d'aider les étudiants à développer les bases de l'écriture académique en français. L'approche est multidisciplinaire. Il s'agit d'apprendre à rédiger un texte clair et convaincant visant à la publication d'une première contribution scientifique. A la fin du cours, les étudiants seront capables d'écrire en français au moins un résumé ou un projet de recherche.</p> <p>履修条件等(Conditions d'inscription) S'assurer de la validité d'une inscription universitaire et avoir un projet de recherche sur lequel travailler.</p> <p>授業内容(Description du cours) Le cours propose des exposés méthodologiques, des exercices et des ateliers d'écriture. Il s'organise en 3 parties. (1) Une introduction aux règles de la rédaction en français et à ses principales difficultés (formulation d'une thèse ou d'une problématique, plans,...). (2) Une analyse critique de textes scientifiques (articles, comptes-rendus d'ouvrages,...) (3) Un travail de rédaction de la part des étudiants à partir de leurs propres recherches.</p> <p>成績評価の基準と方法 (Evaluation) Présence et participation 40% Travail de rédaction 60%</p> <p>教科書 (Matériel de cours) Le matériel de cours est distribué sous forme de photocopies ou mis en ligne, disponible pour être téléchargé, sur le site de Mei-Writing.</p> <p>参考書 (Livres à consulter) Un dictionnaire est recommandé.</p> <p>注意事項 (Notes importantes) Le cours étant ouvert à toutes les facultés, les exemples ainsi que les exercices concernent aussi bien les sciences que les humanités et les étudiants doivent être prêts à échanger avec des spécialistes de différentes disciplines. Important : Le nombre de places est limité à 20 personnes. Si vous souhaitez prendre ce cours, merci d'envoyer un email à meiwriting@ilas.nagoya-u.ac.jp avant le <u>28 septembre 2012</u>. Il n'est pas nécessaire d'avoir suivi le cours フランス語 <i>Academic Writing I</i> pour s'inscrire. Le statut d'auditeur libre est également possible. Le premier cours commencera le <u>5 octobre 2012</u>.</p>

Course	Professor	Day · Hour	Seats	Syllabus
<p>Chinese Academic Writing II: 技巧与实践 II(E)</p>	<p>Jian Lu</p>	<p>Thu. (4)</p>	<p>20</p>	<p>授業の目標 这门课的主要目标是培养学生中文学术论文的写作能力。通过课程的系统训练，逐步引导学生建立汉语思维，并掌握汉语的语言习惯以及论文的写作技巧，以致达到能用中文发表论文的水平。课程计划分为前、后两个阶段，第一阶段是准备阶段，以培养学生的“汉语感觉”为目的，重点语言习惯的培养和思维能力的训练；第二阶段是实践阶段，以写作技巧为主线进行具体的指导与实践，争取在课程结束时，帮助学生完成一篇“名副其实”的中文小论文。</p> <p>履修条件等 充分考虑学生的汉语水平，采用汉语或者日语授课。欢迎有此需要的所有学生参加。</p> <p>授業内容 在前期课程中，我们完成了以下课业内容： (1) 学术论文的基础知识储备（如：介绍各专业学术论文的特征、学术论文的种类、论文的写作流程、文章构成等等）； (2) 确定选题的方法； (3) 如何根据选题，确定研究方法； (4) 文献的搜集方法； (5) 介绍学生在论文写作过程中经常遇到的问题以及克服的方法； (6) 通过阅读优秀论文，介绍汉语学术论文的整体特征、格式、规范和要求； (7) 介绍汉语的思维与语言习惯，从中、日、英对比的角度出发，分析作为一篇学术论文，中文篇章表现上的“约定俗成”以及语法规则和惯用表现的理据。</p> <p>后期阶段：以写作实践为主，一步步引导学生完成一篇小论文的写作。 主要内容包括： (1) 从语言对比的角度，介绍汉语论文的“型”； (2) 如何制定一个清晰、明确的中文标题； (3) 如何简明扼要地概括论文中心论点； (4) 如何建立论文的论证结构，并冠以明确的中文表述； (5) 如何确立论文提纲； (6) 如何撰写论文提要（abstract）； (7) 如何撰写“前言”和“结语”； (8) 行文技巧（比如参考文献的文体、论据的筛选、“引用”的表述、汉语语料库以及资料的收集方法、网页等等）； (9) 学会发表的技巧；</p> <p>成績評価の基準と方法 (1) 出席次数在总课次的2 / 3 以上； (2) 课堂表现</p>

			教科書・参考書等 随堂布置 注意事項 (1) 有意选修这门课的学生请于2012年9月28日(星期五)之前发邮件到 meiwriting@ilas.nagoya-u.ac.jp 信箱, 阐述选修理由; (2) 选修人数超过20人的情况, 将根据选修者的汉语水平以及需要程度进行抽选。
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